

Sender:

(Date, place)

Recipient:

Dear.....,

We....., family from.....would like to invite you as an au pair under the European agreement of au pair employment.

Your duties start on theand end on the.....

You come to..... in order to improve your language skills and to get involve in our culture and life.

We have arranged the..... (*Program selected*), as an au pair you also have duties. General duties include:

- ❖ Supervising and playing with our child/children.....
.....(*name and age*)
- ❖ Waking up and dressing the child / children
- ❖ Preparing lunch for them
- ❖ Accompanying the child / children to school / kindergarten
- ❖ Picking the child / children up from school / kindergarten
- ❖ Occasional babysitting on evenings, with prior arrangement and discussion
- ❖ Alongside this we'd like your help with typical light household tasks which are related to childcare (*setting the table, washing the dishes, cooking for the children, helping the children to tidy up their rooms etc.*).

As host family we assumed:

- ❖ Time to adapt you to your new life, support, help obtaining a doctor, language lessons...
- ❖ furnished room and full board
- ❖ weekly pocket money for your personal use (€..... per week)
- ❖ free time and help with your language lessons
- ❖ In case you got sick, you will be receiving your pocket money and the family should take care of you
- ❖ You will have a holiday paid week (pocket money) every six months
- ❖ A warm welcome, airport pick up, be treated as a member of the family

Many thanks,

Family Signature

Au Pair Signature