

Please sign the contract's German version; this version is just to make sure that you understand the content!!!

AU-PAIR EMPLOYMENT CONTRACT

This Au-Pair employment contract is between:

Host (Employer)	
Name:	
Profession:	
Address:	
Tel.:	Mobile:
E-mail:	

AND

Guest (Au-pair)	
Name:	
Birth Date:	
Home Address:	
Tel.:	Mobile:
E-mail:	

I.

The host family agrees to provide the au-pair with housing in the host family house and include them into their family life. The au-pair will support the family by performing housework and providing childcare. While residing abroad the au-pair intends to expand their knowledge of the German language and experience the Austrian culture and society. Therefore, the Au-pair agrees to attend a language course and participate in cultural events.

II.

The host agrees to provide the au-pair with a furnished and lockable room for the au-pairs private use and full board. The guest family will enable the au-pair to attend a German language course, whereof half of the costs will be paid by the host. They shall agree upon a weekly number of hours of assistance, including housework and childcare;

_____ hours*.

* The number of hours must be determined in order to the minimum wage scale, stated in § 5/2 in connection with § 49/3 # 27 ASVG [General National Insurance Act]. The resulting wage must not exceed the maximum income limit for compulsory social insurance [Geringfügigkeitsgrenze].

The au-pair's payment is based on the Mindestlohntarif für Hausangestellte [Minimum Wage Scale for Domestic Employees] for the

Federal State of _____

and is € _____ per month. The remuneration must be paid at the end of every week.

III.

The host family's life and housekeeping requirements and the au-pair's concerns must both be considered. The au-pair must receive at least one (1) day off per week. The au-pair's entitlement to vacation and compensation for un-used vacation time is based on the Urlaubsgesetz [Vacation Law] (30 work days/year = 5 weeks).*

IV.

If the au-pair is unable to perform their duties in support of the household due to an illness or accidental injury they still entitled to receive remuneration according §10 of the Hausgehilfen- und Hausangestelltengesetz [Austrian Domestic Law].

If the au-pair is not insured through bilateral national insurance agreements the au-pair must prove the existence of private health insurance coverage. The private health insurance cost must be paid by the au-pair. The au-pair must possess the funds for returning back to their home country.

V.

The contract begins on _____ and ends on _____.

The contract can be cancelled, by either party, without stating a reason, as long as a notice period of one week is provided.

VI.

The contract shall be produced in quintuplicate (5): one (1) shall be given to the au-pair; one (1) to the host family; one (1) to the au-pair agency; one (1) must be submitted to the responsible job interest authority (embassy, consulate); and, one (1) must be submitted to the Arbeitsmarktservice [Austrian Labor Office].

Place, Date

Signature Host Family

Place, Date

Signature Au-Pair